



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways & Expressways
Monterey County Regional Development Impact Fee Joint Powers Agency
Email: info@tamcmonterey.org

BICYCLE AND PEDESTRIAN FACILITIES ADVISORY COMMITTEE

Wednesday, May 6, 2020

****6:00 PM****

REMOTE CONFERENCING ONLY

There will be NO physical location of the meeting.

Please see all the special meeting instructions at the end of this agenda

Join Zoom Meeting online at: <https://zoom.us/j/990276709>

OR

Via Zoom app: Meeting ID: 990 276 709

OR

By teleconference at: +1 669 900 6833, Code: 990 276 709

Any person who has a question concerning an item on this agenda may call the Agency Secretary to make inquiry concerning the nature of the item described on the agenda.

1. ROLL CALL

Call to order and self-introductions. Committee bylaws specify that a quorum shall consist of a majority (7) of the number of voting memberships actually filled at that time (13); the existence of any vacancies shall not be counted for purposes of establishing a quorum. If you are unable to attend, please contact the Transportation Agency. Your courtesy to the other Committee members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Monday before the meeting, and such comments will be distributed to

the Committee before the meeting.

3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1 APPROVE minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of February 5, 2020.

- Montiel

END OF CONSENT AGENDA

4. RECEIVE presentation on bicycle and pedestrian access at roundabouts related to Scenic Route 68.

- Deal

Roundabout intersections are becoming more prevalent across the United States. While roundabouts are not new, they are new to Monterey County. Roundabouts can be an effective way to improve traffic flow and reduce injury crashes, but their unique shape can seem imposing to new users. This presentation focuses on bicycle and pedestrian access at roundabouts. The discussion will include examples of safe design practices to advance the understanding of committee members and the public.

5. RECEIVE information on the status of US Bicycle Route 95 in Monterey County and in California and PROVIDE INPUT on route alignment.

- Kerry Irons (Adventure Cycling Association)

US Bicycle Route 95 is a national bike route that follows the coast of California through the states of Washington and Oregon to the north. In order to designate a US Bicycle Route, each local road owner needs to communicate to Caltrans that they support the route. The Cities of Monterey and Sand City have already expressed their support of the route to Caltrans. Among the 70 local agencies along the route in California, 43 have approved the designation.

6. RECEIVE update on Bicycle Secure Program and RECOMMEND approval of the revised, rolling program for Agency Board approval.

- Jacobsen

The Bicycle Secure Program improves the infrastructure needed to support

increased use of bicycles, skateboards and scooters. While historically operating as a traditional grant cycle, staff is advising the transition of the program to an on-going, rolling program to allow the Agency to accept applications until the budget has been expended.

7. **NOMINATE** up to three members of the Bicycle and Pedestrian Facilities Advisory Committee to serve on the TAMC Competitive Grant Application Review Committee.

- Zeller

The Transportation Agency Board approved a new cycle of competitive grants at its March 2020 meeting. The grant applications for projects proposed for funding are due June 1, 2020. Agency staff is seeking to establish an ad hoc committee to review and rank the applications, and provide funding recommendations.

8. **ANNOUNCEMENTS and/or COMMENTS**
9. **ADJOURN**

ANNOUNCEMENTS

Next Committee meeting:
Wednesday, June 3, 2020

Important Meeting Information

Remote Meetings: On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. The public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to maria@tamcmonterey.org by 5:00pm the Monday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County
www.tamcmonterey.org
Office is closed an all employees are working remotely until further notice
TEL: 831-775-0903
EMAIL: info@tamcmonterey.org

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda

deadline and any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

CORRESPONDENCE, MEDIA CLIPPINGS, & REPORTS

Correspondence

Media Clipping

- M 1. RECEIVE** media clippings attached online.

Reports

- R 1. RECEIVE** reports attached online.



Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Maria Montiel, Administrative Assistant
Meeting Date: May 6, 2020
Subject: **Draft February BPC Minutes**

RECOMMENDED ACTION:

APPROVE minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of February 5, 2020.



Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Rich Deal, Principal Engineer
Meeting Date: May 6, 2020
Subject: **Bicycle and Pedestrian Access at Route 68 Roundabouts**

RECOMMENDED ACTION:

RECEIVE presentation on bicycle and pedestrian access at roundabouts related to Scenic Route 68.

SUMMARY:

Roundabout intersections are becoming more prevalent across the United States. While roundabouts are not new, they are new to Monterey County. Roundabouts can be an effective way to improve traffic flow and reduce injury crashes, but their unique shape can seem imposing to new users. This presentation focuses on bicycle and pedestrian access at roundabouts. The discussion will include examples of safe design practices to advance the understanding of committee members and the public.



Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Madilyn Jacobsen, Transportation Planner
Meeting Date: May 6, 2020
Subject: **US Bicycle Route 95 Through Monterey County**

RECOMMENDED ACTION:

RECEIVE information on the status of US Bicycle Route 95 in Monterey County and in California and **PROVIDE INPUT** on route alignment.

SUMMARY:

US Bicycle Route 95 is a national bike route that follows the coast of California through the states of Washington and Oregon to the north. In order to designate a US Bicycle Route, each local road owner needs to communicate to Caltrans that they support the route. The Cities of Monterey and Sand City have already expressed their support of the route to Caltrans. Among the 70 local agencies along the route in California, 43 have approved the designation.

FINANCIAL IMPACT:

There are no costs associated with US Bicycle Route designation. Signage is not required and there are no engineering, design, or maintenance standards that must be met.

DISCUSSION:

In 2008, the American Association of State Highway and Transportation Officials established a nation-wide corridor plan for US Bicycle Routes to facilitate travel between the states on roadways identified as suitable for cycling. US Bicycle Routes traverse a majority of roads and streets, with some connections on separated trails when appropriate.

State Departments of Transportation, such as Caltrans, determine the suitability of a route for a US Bicycle Route and submit an application to the American Association of State Highway and Transportation Officials for the official designation as a US Bicycle Route. There is no requirement for facility construction or upgrades to routes identified as a US Bicycle Route. When submitting the request for designation, State Departments of Transportation must confirm that all relevant jurisdictions support the proposed route through local resolutions.

The Adventure Cycling Association houses many relevant resources to guide the route implementation process, including reference to the American Association of State Highway and Transportation Officials Purpose and Policy document (**web attachment**). Adventure Cycling Association also promotes the environmental, economic, health and transportation benefits of establishing a US Bicycle Route.

Adventure Cycling Association has identified a handful of clarifications for questions that have arisen in establishing a US Bicycle Route:

- The target audience for US Bicycle Routes are long-distance bicycle travelers who are experienced road users

and accustomed to riding in higher-density traffic and at higher speeds.

- There is no cost for implementing a US Bicycle Route and there is no requirement for signage. Routes can be designated through a number of ways, including: maps, signs, pavement markings, downloadable geographic coordinates, etc.
- The roads, streets and trails designated as US Bicycle Routes are not limited in any way from being changed.
- Local jurisdictions are encouraged to submit alternative alignments to Caltrans if they desire.

An interactive map of the draft alignment proposed for US Bicycle Route 95 is included as a **web attachment**. Staff recommends zooming into your area of interest to see the proposed alignment most clearly.

ATTACHMENTS:

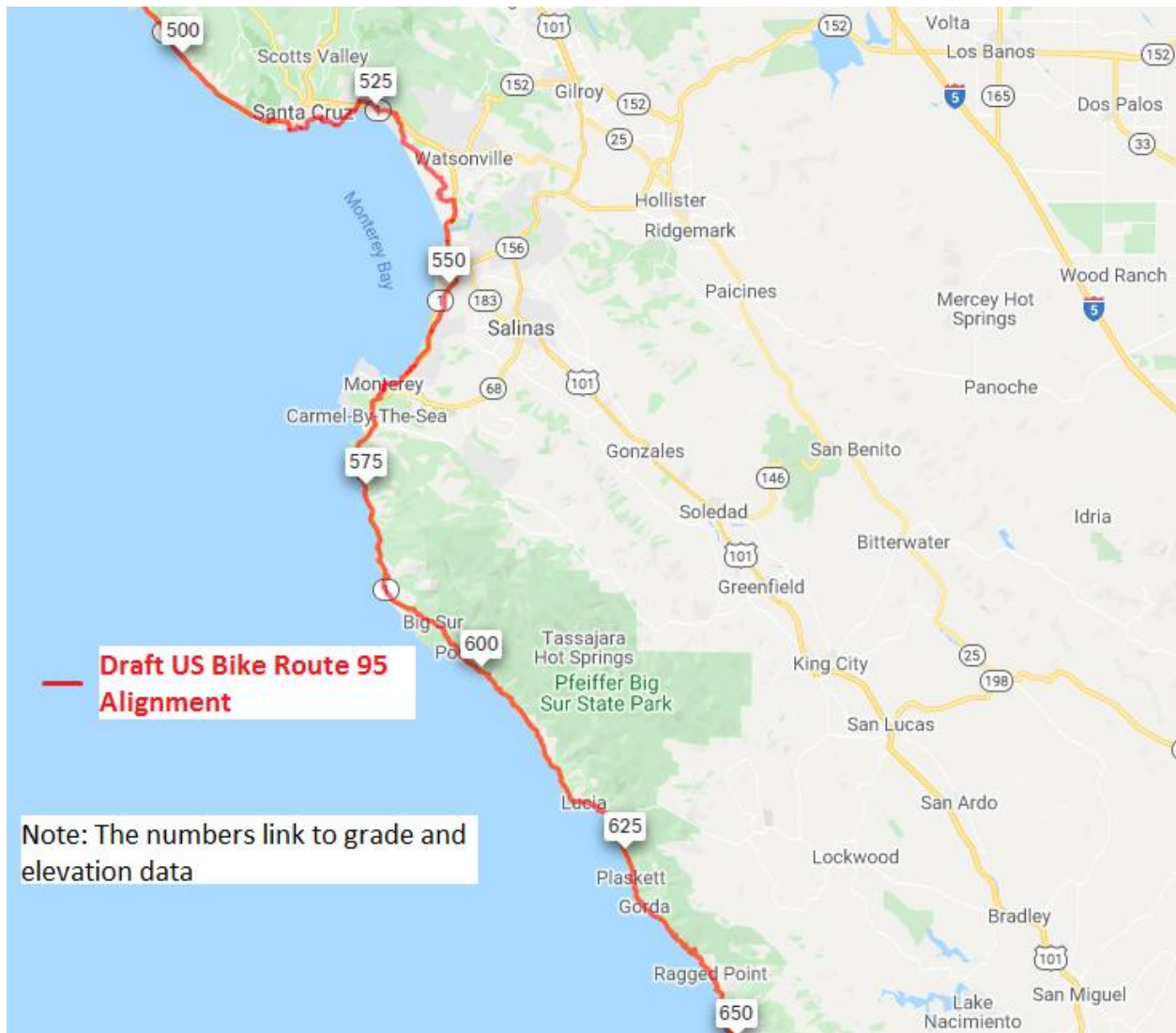
- Draft Monterey County Alignment

WEB ATTACHMENTS:

[Draft Alignment of US Bicycle Route 95](#)

[ASSHTO's Purpose and Policy Statement for US Bicycle Routes](#)

Attachment 1 – USBR Draft Alignment through Monterey County



Staff advises zooming in on the online map for more detail on how the route aligns through each jurisdiction. Staff has been advised from Adventure Cycling Association that realignment recommendations are welcome during the submission of support from each jurisdiction to Caltrans.

Online map: <https://ridewithgps.com/routes/17679043>



Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Madilyn Jacobsen, Transportation Planner
Meeting Date: May 6, 2020
Subject: **Bicycle Secure Program**

RECOMMENDED ACTION:

RECEIVE update on Bicycle Secure Program and **RECOMMEND** approval of the revised, rolling program for Agency Board approval.

SUMMARY:

The Bicycle Secure Program improves the infrastructure needed to support increased use of bicycles, skateboards and scooters. While historically operating as a traditional grant cycle, staff is advising the transition of the program to an on-going, rolling program to allow the Agency to accept applications until the budget has been expended.

FINANCIAL IMPACT:

The Transportation Agency's FY 19/20 budget has \$30,000 in Regional Surface Transportation Program funds designation for the Bicycle Secure Program. Historically, there has been a surplus of funds following the closure of the grant cycle and the Executive Director has been granted authorization to allocate surplus funds to additional applications later in the calendar year.

DISCUSSION:

Studies have shown that one of the primary reasons that individuals do not travel via bicycle is the lack of a secure place to store their vehicle. The Bicycle Secure Program addresses this need by funding bicycle racks and bicycle shelters. Over time, the program has been expanded to include other facilities to support active transportation such as bicycle repair stations and skateboard racks. The program serves the Agency's public mandate to achieve a coordinated and balanced regional transportation system by promoting active transportation. By providing secure bicycle parking, businesses can attract more bicycle-riding patrons, employers can support the growing number of people who choose to bicycle to work, and schools can support students who bike to school - all of which supports local economic, health, and environmental goals.

Specific program goals include:

- Increasing the amount of secure bicycle parking in Monterey County giving high priority to locations without existing bicycle parking.
- Ensuring equitable distribution of bicycle parking facilities across Monterey County.
- Providing bicycle parking in convenient locations to encourage bicycling.
- Supporting artistic design of facilities that increase visibility of bicycle parking and maintain the character of a special area or district.

Recipients of 2019 program included: City of Monterey, Salinas Regional Sports Authority, Monterey County Fair &

Events Center, and Active Seniors Inc. in Salinas.

During the 2019 grant cycle, \$8,417.37 was expended on bicycle facilities. Salinas Valley Memorial Hospital applied to the 2019 program, but decided to reapply for their bicycle racks at a later cycle of the grant program.

Transitioning to a on-going, rolling grant program would allow staff to continually accept applications until the budget is expended over the course of each year. Maintaining a on-going grant program would create flexibility in the application process and broaden the timeline for organizations to apply to the program.

Under the on-going program, the budget would reset at the beginning of each fiscal year (July 1st through June 30th), dependent upon the adopted Agency budget. Staff will continue to bring a recommendation to the Bicycle and Pedestrian Facilities Advisory Committee for approval of applications. A copy of the revised guidelines and application are included as a **web attachment** to this report.

WEB ATTACHMENTS:

[Bicycle Secure Program Guidelines and Application](#)



Memorandum

To: Bicycle & Pedestrian Facilities Advisory Committee
From: Michael Zeller, Principal Transportation Planner
Meeting Date: May 6, 2020
Subject: **Competitive Grants - Review Committee**

RECOMMENDED ACTION:

NOMINATE up to three members of the Bicycle and Pedestrian Facilities Advisory Committee to serve on the TAMC Competitive Grant Application Review Committee.

SUMMARY:

The Transportation Agency Board approved a new cycle of competitive grants at its March 2020 meeting. The grant applications for projects proposed for funding are due June 1, 2020. Agency staff is seeking to establish an ad hoc committee to review and rank the applications, and provide funding recommendations.

FINANCIAL IMPACT:

The three-year estimated funding of Regional Surface Transportation Program is \$3.6 million for fair share and up to \$12.2 million for the competitive program. The \$12.2 million includes \$9.36 million of new Regional Surface Transportation Program funds, \$750,000 of new Transportation Development Act 2% for bicycle and pedestrian project funds, and up to \$2.1 million unexpended from the last competitive grants cycle. The deadline for billing to the prior year cycle is three years after approval of the grants, or August 31, 2020.

DISCUSSION:

The Surface Transportation Block Grant Program is a federal program that provides states and local jurisdictions with funding for highway improvements, street rehabilitation and transportation enhancements. The Transportation Agency receives an annual apportionment of Regional Surface Transportation Program funding, passed through the State. Because Monterey County didn't have an urbanized area with a population of greater than 200,000 in the 1990 census, it qualified for the state exchange program, whereby Caltrans keeps the federal Surface Transportation Block Grant Program apportionments for a region and gives the regional agency an equivalent amount of state cash.

The Transportation Agency distributes Regional Surface Transportation Program funding in both fair-share and competitive programs. Monterey County and the cities receive fair-share Regional Surface Transportation Program funds based on a formula of 50% population and 50% centerline miles. The total fair share allocation over the next three years is \$3.6 million.

The Transportation Agency distributes the remaining portion of the Regional Surface Transportation Program funding on a competitive basis to transportation projects based on a variety of criteria, including safety, traffic volume and project readiness. The competitive grants process starts with a call for projects, which was approved by the Transportation Agency Board at the March 2020 meeting, and the release of grant application materials.

With the grant application deadline set at June 1, 2020, staff is seeking to establish an ad hoc committee made up of members of the Bicycle & Pedestrian Committee, Technical Advisory Committee, partner agencies, and Transportation Agency staff to review and rank the applications, and provide funding recommendations. Staff is requesting that at the meeting the Committee nominate up to three members for the grants review committee.



Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Madilyn Jacobsen, Transportation Planner
Meeting Date: May 6, 2020
Subject: **Media Clippings**

RECOMMENDED ACTION:

RECEIVE media clippings attached online.

DISCUSSION:

- [How COVID-19 is impacting travel patterns and transportation mode choice](#)
- [As COVID-19 bites, this 'freedom machine' is making a resurgence](#)
- [Have Bike, Will Travel: The Bicycle Makes a Comeback](#)
- [Teenage bikers cited for violating shelter-in-place in Salinas](#)
- [Sea Otter Classic, postponed due to COVID-19 concerns, announces reschedule date](#)
- [Pacific Grove bans pedicabs, certain bikes on Rec Trail](#)
- [Electric scooters zip back to CSU Monterey Bay](#)
- [Bike Fatalities are on the Rise](#)
- [Zero Fatalities Task Force Report: Change the Way Speed Limits are Set](#)

From Twitter: Josh Copitch of KSBW reported 4/15/20, "Teenage bikers cited for violating shelter-in-place in Salinas." <https://www.ksbw.com/article/teenage-bikers-cited-for-violating-shelter-in-place-in-salinas/32162560> @bikemonterey's response: "Teens wanna have fun—we get it. Help them and all people who bike know where to get accurate, reliable info for these extraordinary times. bikemonterey.org" <https://twitter.com/BikeMonterey/status/1248293697805926400?s=20>



Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Madilyn Jacobsen, Transportation Planner
Meeting Date: May 6, 2020
Subject: Reports

RECOMMENDED ACTION:

RECEIVE reports attached online.

WEB ATTACHMENTS:

- [Getting to the Curb: A Guide to Building Protected Bike Lanes that Work for Pedestrians](#)
- [California State Transportation Agency Report of Findings: AB 2363 Zero Traffic Fatalities Task Force](#)
- Governors Highway Safety Association Report: [Pedestrian Traffic Fatalities By State](#)