

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, December 3, 2008

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.



(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

- 1. QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** **(Yellow Paper)**
REVIEW highlights of Consent Agenda – Hale
APPROVE the staff recommendations for items **3.1.1 - 3.7.1** by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 13 - 72**

4. **PRESENT** Transportation Agency Employee of the Quarter Award to Maria Montiel. – Hale **Pages 73 - 74**

5. **RECEIVE** briefing on election results for Measure Z transportation sales tax and **DISCUSS** next steps. – Goodwin, Bernstein, Hale **Pages 75 - 76**

6. Unmet Transit Needs Public Hearing – Cook **Pages 77 - 81**

1. **RECEIVE** staff presentations on the unmet transit needs process and Monterey-Salinas Transit funding needs;
2. **OPEN** public hearing;
3. **RECEIVE** public comments;
4. **CLOSE** public hearing; and
5. **DIRECT** staff to consult with local transit operators, affected jurisdictions, community agencies, and the Social Services Transportation Advisory Council, and return to the Board with a recommended finding on Unmet Transit Needs for FY 2009-10.

California state law requires the Transportation Agency to make a finding on Unmet Transit Needs prior to allocating Local Transportation Funds to any jurisdiction for local planning or street and road purposes. The Unmet Transit Needs public hearing schedule and adoption process for the Fiscal Year 2009-10 cycle, as well as a list of unmet needs requests received are enclosed.

7. **APPROVE** an increase of \$175,000 to the contract with Whitson Engineers for the Carmel Hill to River Trail project and **APPROVE** up to \$60,000 for legal assistance to draft the Environmental Impact Report.

-Muck

Pages 82 - 83

On October 22, 2008 the Transportation Agency Board directed staff to proceed with a full Environmental Impact Report for the Carmel Hill and River Bicycle Trail project. An amendment to the contract with Whitson Engineers for the amount of \$175,000 is needed for the Environmental Impact Report and other project tasks. In addition to the added cost of producing an Environmental Impact Report, staff is also recommending up to \$60,000 for a separate agreement for services with outside legal counsel to provide environmental review for the Project.

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

9. Reports from other Agencies: **Pages 84 - 89**
- Caltrans – Krumholz/Loe
 - Association of Monterey Bay Area Governments – Rubio
 - Fort Ord Reuse Authority – Hale
 - Monterey Bay Unified Air Pollution Control District – Getchell
 - Monterey Peninsula Airport District – Sabo
 - Monterey-Salinas Transit – Sedoryk
10. Rail Policy Committee Report – Potter **Pages 90 - 92**
- Draft minutes of November 3, 2008 meeting.*
11. Executive Director’s Report. **No Enclosure**
12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
13. **PRESENTATION** of certificates of appreciation to outgoing Transportation Agency Board members:
- County Supervisor Ila Mettee-McCutchon
 - Marina Mayor Gary Wilmot
 - Pacific Grove City Councilmember Scott Miller, and
 - Aide to District 4 County Supervisor Claudia Link.
- Potter **Pages 93 - 96**
14. **Election of 2009 Officers** – Armenta/Sharp **Pages 97 - 98**
1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1st Vice Chair, 2nd Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the close of the December 2, 2009 Board meeting; and,
 2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee, for the term beginning upon their election through the next election of officers at the close of the December 2, 2009 Board meeting.

Agency bylaws require the election of officers at the close of Agency’s December meeting. The Board officers consist of the Chair, 1st Vice Chair and 2nd Vice Chair. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, and a City and a County voting Board member.

15. Adjournment.

Please send any items for the January 28, 2009 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, January 15, 2009.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, January 15, 2008 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, January 28, 2009 at 9:00 a.m.

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

Monday thru Friday

8:00 a.m. – 5:00 p.m.

TEL: 831-775-0903

FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 APPROVE minutes of the Transportation Agency for Monterey County (TAMC) meeting of October 22, 2008. – Rodriguez **Pages 13 - 22**

3.1.2 ACCEPT the list of checks written for October 2008 and credit card statements for the month of September 2008. – Delfino
Pages 23 - 24

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency independent Certified Public Accountant to keep the Transportation Agency Board informed about Transportation Agency financial transactions.

3.1.3 RECEIVE report from Agency staff on meetings, conferences and trainings attended. – Bachman
Pages 25 - 33

Agency staff occasionally attend conferences and meetings at Agency expense that are pertinent to the their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 APPROVE calendar year 2009 schedule of meetings for Board of Directors and Executive Committee. – Goel **Pages 34 - 37**

In December of every year, the Board approves a schedule of meetings for the following year. The Executive Committee met on November 5, 2008, and recommends approval.

- 3.1.5 APPROVE** Resolution 2008-24 declaring as surplus selected furniture, equipment, and computers; and **AUTHORIZE** the Executive Director to dispose of the surplus property in accordance with Administrative Policy No. 7, paragraph 4. – Zeller **Pages 38 - 40**

Administrative Policy No. 7, Disposition of Surplus Property Bylaws, requires the declaration of identified items as surplus property by resolution prior to disposition.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 ADOPT** resolution 2008-25 approving an application for grant funds from the Environmental Enhancement and Mitigation Program. **AUTHORIZE** the Executive Director to conduct all negotiations, execute and submit all documents related to this application for Environmental Enhancement and Mitigation Program funding. –Muck **Pages 41 - 44**

The Environmental Enhancement and Mitigation Program is a state funding program to mitigate the environmental impacts of modified or new public transportation facilities. The program is administered by the State of California Resources Agency. This grant application would fund potential funding shortfalls for the Carmel Hill and River Bicycle Trail project. Environmental Enhancement and Mitigation Program applications are due by December 22, 2008.

**3.2.2 Federal Transit Administration Section 5311 Program of Projects
– Cook Pages 45 - 49**

1. **APPROVE** the Section 5311 Program of Projects in the amount of \$405,465 for rural public transit services in the Cities of King, Greenfield, and Soledad, and for Monterey-Salinas Transit for service on rural transit routes;
2. **ADOPT** Resolution 2008-26 authorizing federal funding under Federal Transit Administration Section 5311; and
3. **AUTHORIZE** the Executive Director to sign Part II – Certification and Assurances of the Regional Agency as part of the project application.

This action is necessary to permit Monterey-Salinas Transit and the cities of Greenfield, King City and Soledad to receive Fiscal Year 2008-09 federal funds for public transportation operations in the rural areas of Monterey County.

PLANNING

3.3.1 ADOPT final 2009 Legislative Program. – Watson Pages 50 - 54

The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.

3.3.2 ADOPT CALCOG 2009 Priority Actions. – Watson Pages 55 - 56

The California Association of Councils of Governments (CALCOG) Board is requesting that all member agencies adopt this list of priority actions.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 APPROVE** City of Monterey reallocation request for \$200,000 in Transportation for Livable Communities funds.

– Watson

Pages 57 - 60

On October 25, 2006, the Transportation Agency awarded the City of Monterey \$200,000 in Transportation for Livable Communities grant funding based on one transit-oriented development project, the Monterey Hotel. This project held its groundbreaking on August 11, 2007. On December 5, 2007, the Agency allocated the \$200,000 award to improve transit and pedestrian access in the downtown area. The City of Monterey is requesting to use the grant for the Hartnell Gulch Walkway Project.

- 3.4.2 APPROVE** the requests by the County of Monterey to allocate \$239,000.00 to four Monterey County projects with the condition that the County consults with the Bicycle and Pedestrian Facility Advisory Committee on the installation of rumble strips to ensure that they are bicycle friendly, and by the City of Pacific Grove to allocate \$ 131,093.00 to eligible citywide maintenance, in Regional Surface Transportation Program fair share funds from the Fiscal Years 07/08/09 cycle.

– Delfino

Pages 61 - 62

The Agency distributes \$1.2 million per year in Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects upon approval by the Board.

RAIL PROGRAM

- 3.5.1**

No items this month

REGIONAL DEVELOPMENT IMPACT FEE

- 3.6.1 APPROVE** updated interim fee guidelines based on new information related to affordable housing and feedback from the jurisdictions.
– Zeller **Pages 63 - 66**

At the September 2008 meeting, the Agency Board approved the Regional Fee Program Implementation Guidelines and staff proposed a methodology for accommodating affordable housing in the fee program through reduced trip rates. After circulation of the guidelines, staff received additional recommendations for refining the document.

- 3.6.2 APPROVE** the proposed draft work plan for the Regional Development Impact Fee Strategic Expenditure Plan. – Zeller **Pages 67 - 69**

The Joint Powers Agency contracted with the Transportation Agency to perform all administrative and technical services necessary to administer the regional fee program. These duties include the preparation of a Strategic Expenditure Plan to identify funding and scheduling of the regional transportation projects included in the program.

COMMITTEE MINUTES

- 3.7.1 ACCEPT** minutes from Transportation Agency committees: **Pages 70 - 72**

- Executive Committee – Draft November 5, 2008
- Bicycle & Pedestrian Facilities Advisory Committee – Draft November 5, 2008 (online at www.tamcmonterey.org)
- Rail Policy Committee – See item 10
- Technical Advisory Committee – Draft November 6, 2008 (online at www.tamcmonterey.org)
- Social Services Transportation Advisory Council – Draft November 13, 2008 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C1** October 27, 2008 letter from Debra L. Hale, Executive Director, to Alana Knaster, Planning Manager County of Monterey, re: Comments on Draft EIR Monterey County 2007 General Plan Update.
- C2** October 27, 2008 letter from Debra L. Hale, Executive Director, to Brent Slama, Community Development Director City of Greenfield, re: Comments on the proposed Mitigated Negative Declaration for the El Camino Real and Walnut Avenue Roadway Improvement Project.
- C3** October 15, 2008 letter from Debra L. Hale, Executive Director, to Kera Abraham, re: Public Records Request of October 6, 2008.
- C4** October 21, 2008 letter from Debra L. Hale, Executive Director, to Michael A. Giuliano, re: Support for Monterey County's Bicycle Transportation Account Grant Application.
- C5** October 21, 2008 letter from Debra L. Hale, Executive Director, to California River Parkways Grant Program, re: Support for County of Monterey's River Parkways Grant Application.