

AGENDA

TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Also serving as the Service Authority for Freeways and Expressways and
Regional Development Impact Fee Authority

Meeting of Wednesday, June 25, 2008

**Agricultural Commissioner – AG Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** **(Yellow Paper)**
REVIEW highlights of Consent Agenda – Hale
APPROVE the staff recommendations for items 3.1.1 - 3.6.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 13 - 104**

4. **Investment Plan for Transportation Sales Taxes – Muck** **Pages 105 - 110**
 1. **CONDUCT** public hearing pursuant to notice;
 2. **ADOPT** expenditure plan titled "Investment Plan for Transportation Sales Taxes in Monterey County" pursuant to Resolution No. 2008-15;
 3. **ADOPT** Ordinance No. 2008-1 imposing a one-half of one percent retail transactions and use tax for 25 years to be administered by the State Board of Equalization; and
 4. **ADOPT** Resolution No. 2008-16 requesting that the Monterey County Board of Supervisors call an election for approval of Ordinance No. 2008-1 on November 4, 2008.

Transportation Agency has been working with its member agencies and community stakeholders over the past two years to prepare a plan that will provide adequate funding for critical transportation projects throughout the county. Holding a public hearing and adopting resolutions 2008-15 and 2008-16 and ordinance 2008-1 is required to allow the Investment Plan for Transportation Sales Taxes in Monterey County to be considered by voters on November 4, 2008.

5. **RECEIVE** update on Monterey County Sponsored State Route 68 Projects.
– Greenway/Muck **Pages 111 - 114**

Monterey County staff will provide an overview and status report on three Monterey County sponsored intersection improvement projects on State Route 68 at Laureles Grade, Corral De Tierra and San Benancio Road.

6. **RECEIVE** report regarding the results of the 2008 Monterey County Bike Week events. – Hale **Pages 115 - 119**

Bike Week 2008 took place on May 12 –18. There were eight separate events, seven Bike-to-Work breakfast sites, and fourteen Bike-to-School sites throughout the County. Nearly 4,000 people participated in the Bike Week events, which is a 48% increase compared to the 2007 numbers.

7. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.

8. Reports from other Agencies: **Pages 120 - 122**
- Caltrans – Krumholz/Loe
 - Association of Monterey Bay Area Governments – Rubio
 - Fort Ord Reuse Authority – Hale
 - Monterey Bay Unified Air Pollution Control District – Getchell
 - Monterey-Salinas Transit – Sedoryk

9. Rail Policy Committee Report – Potter **Pages 123 - 126**

Draft minutes of June 2, 2008 meeting.

10. Executive Director's Report. **No Enclosure**

11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

12. **Adjournment.**

Please note there will be no Transportation Agency Board meeting in July. Please send any items for the August 27, 2008 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 Noon, Thursday, August 14, 2008.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, August 14, 2008 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, August 27, 2008 at 9:00 a.m.

**Agricultural Commissioner – AG Center Conference Room
1428 Abbott Street
Salinas, California**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

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BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.6.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) meeting of May 28, 2008. – Rodriguez **Pages 14 - 20**

3.1.2 **ACCEPT** the list of checks written for May 2008 and credit card statements for the month of April 2008. – Delfino **Pages 21 - 22**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency independent Certified Public Accountant to keep the Transportation Agency Board informed about Transportation Agency financial transactions.

3.1.3 **ACCEPT** State of California Transportation Development Act Compliance and Audit Reports for fiscal year ending June 30, 2007. – Goel **Pages 23 - 35**

For all of the audits completed for the year ending June 30, 2007, the auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

3.1.4 **APPROVE** attached updated Agency weighted vote table. – Goel **Pages 36 - 38**

In accord with Agency Bylaws, staff revised the weighted vote table based on the most current population estimate prepared by the California Department of Finance. Staff revises the weighted vote table annually when the new population estimates are available.

- 3.1.5 **APPROVE** evaluation form, procedure, and timeline for completing annual evaluation for Executive Director and Counsel as recommended by the Executive Committee. – Goel **Pages 39 - 44**

The Agency Bylaws require an annual evaluation of the Executive Director and Counsel.

- 3.1.6 **Freeway Service Patrol Contract Amendments**– Chen **Pages 45 – 51**

APPROVE contract amendments between Monterey Garage and Dick's Valero and the Transportation Agency for Monterey County to adjust the method of calculating the hourly rate, due to increased diesel fuel prices.

The Transportation Agency contracts with tow operators to provide free assistance to stranded motorists on certain segments of State Route 1 and US Highway 101. Due to the increase in fuel prices, both contractors are requesting an increase in the hourly rate.

- 3.1.7 **Video Recording of Board Meetings** – Hoschouer **Pages 52 - 54**

1. **APPROVE** contract with Access Monterey Peninsula to provide video recording and editing services of Transportation Agency Board meetings in Fiscal Year 2008/09 in the amount of \$12,750; and
2. **AUTHORIZE** the Executive Director to execute the contract and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

For the past year, Access Monterey Peninsula has been video recording and editing Transportation Agency Board meetings. Staff requests the Transportation Agency Board approve renewal of the contract with Access Monterey Peninsula for the Fiscal Year 08/09.

- 3.1.8 **AMEND** the budget to remove funding for the Housing Down Payment Assistance Program, as recommended by the Executive Committee. – Goel **Pages 55 - 56**

Transportation Agency staff has extensively researched a Housing Down Payment Assistance Program, per Executive Committee direction. Based on legal, financial and administrative issues, the Executive Committee recommends not pursuing this program at this time.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3.2.1 Transportation Development Act Allocations for Fiscal Year 2008-09 – Cook Pages 57 - 63

1. **APPROVE** Resolution **2008-12** to allocate Fiscal Year 2008-09 Local Transportation Funds (LTF) for public transit services in Monterey County; and
2. **APPROVE** Resolution **2008-14** to allocate Fiscal Year 2008-09 Local Transportation Funds (LTF) for Transportation Development Act Article 8 streets and roads, bicycle and pedestrian projects, and Congestion Management contributions.

This action will allocate Local Transportation Funds for Monterey-Salinas Transit fixed route and demand-based RIDES public transit services, dial-a-ride services operated by the cities of Greenfield and Soledad, and local streets and roads funding for the County of Monterey, City of Greenfield, and City of Soledad consistent with the Fiscal Year 2008-09 estimated revenues and the annual applications submitted for these funds.

3.2.2 APPROVE a letter of support for implementation of a Social Services “2-1-1” telephone information program by the United Way of Monterey County. – Cook **Pages 64 - 69**

Monterey-Salinas Transit (MST) is working with United Way Monterey County to develop and implement a “2-1-1” telephone information program to improve access to social services. MST is requesting that the Transportation Agency support this effort and inclusion of a transportation component to the program.

PLANNING

3.3.1 ADOPT the California consensus principles for the federal transportation reauthorization act. – Watson **Pages 70 - 73**

Caltrans has been leading a statewide team of regional transportation agencies to develop a list of principles to guide the federal reauthorization process. The principles cover the themes of transportation safety, financial integrity, goods movement, environmental stewardship, project delivery, and state and regional flexibility.

- 3.3.2 **RECEIVE** state legislative update and **ADOPT** the revised bill matrix.
– Watson **Pages 74 - 75**

On April 23, 2008, the Transportation Agency Board adopted positions on various proposed state legislation. This report is an update on state legislative issues and attached is a revised bill matrix for Board adoption.

- 3.3.3 **AUTHORIZE** the Executive Director to execute an amendment to the contact with Santa Cruz County Regional Transportation Commission extending the coordinated traffic counts program through June 2009.
– Zeller **Pages 76 - 78**

The Transportation Agency is seeking to continue participation in a coordinated traffic count program with Santa Cruz County Regional Transportation Commission that allows our agency to collect countywide traffic counts at reduced costs.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **ADOPT** Resolution No. 2008-17 committing \$28.325 million of non-state funds to match \$28.325 million in State Trade Corridors Improvement Funds granted to the US 101 San Juan Road Intersection and authorizing the Executive Director to execute Trade Corridors Improvement Fund Project Baseline Agreement for the US 101/San Juan Road Interchange.
– Muck **Pages 79 - 85**

The California Transportation Commission awarded \$28.325 million in Trade Corridor Improvement Funds to the US 101/San Juan Road Interchange Project at their April 10, 2008 meeting. The Trade Corridor Improvement Fund guidelines adopted by California Transportation Commission require a baseline agreement which the sponsoring agency (Transportation Agency for Monterey County), California Department of Transportation, and the California Transportation Commission agree to the project cost, schedule, and scope and benefits. Sponsoring agencies must commit to matching Trade Corridor Improvement Funds with non-state funds.

- 3.4.2 **APPROVE** the requests by Monterey County to allocate \$40,000 fair share funds from the Fiscal Years 07/08/09 cycle to a traffic signal project at Russell Road at Van Buren and by the City of Del Rey Oaks to allocate \$200,500 fair share funds from the Fiscal Years 01/02/03 thru 07/08/09 cycles to street projects at Portola Drive, Greenock and Wallace and Work Avenue. – Delfino **Pages 86 - 87**

The Agency distributes \$1.2 million per year in Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects upon approval by the Board.

- 3.4.3 **AUTHORIZE** the Executive Director to assign the current five-year contract with Comarco Wireless Technologies for Monterey County call box maintenance service to CASE Systems, Inc. – Chen

Pages 88 - 93

The Agency renewed the call box maintenance contract with Comarco Wireless Technologies in January of 2007 to provide preventive and corrective maintenance for the Monterey County call box system. That contract will expire in January of 2012. Comarco Wireless Technologies has sold the call box division in its entirety to CASE systems, Inc. Staff recommends that the Agency assigns the current five-year maintenance contract with Comarco Wireless Technologies to CASE Systems, Inc.

- 3.4.4 **AUTHORIZE** the Executive Director to draft and release a request for proposals for Regional Development Impact Fee Implementation Guidelines. – Bachman

Pages 94 - 95

The County of Monterey and eleven cities have adopted the Joint Powers Agreement creating the Regional Development Impact Fee Agency. The agreement will be effective September 1, 2008. Consultant assistance is needed to assemble guidelines for consistent implementation of the fee by the participating jurisdictions.

RAIL PROGRAM

- 3.5.1 **RECEIVE** update on Caltrain Extension to Monterey County project schedule. – Watson

Pages 96 – 98

The Caltrain Commuter Rail Extension to Monterey County service will provide extended Caltrain service from the existing terminus in Gilroy to Monterey County, including stations in Salinas, Castroville and Pajaro; relieving congestion and providing transportation alternatives for commuters traveling between Monterey County and southern Santa Cruz County to the San Francisco Bay Area. The Transportation Agency is aiming for the start of service in 2011.

- 3.5.2 **RECEIVE** update on the Castroville bicycle/ pedestrian undercrossing project. – Watson **Pages 99 - 101**

Agency staff have been coordinating with the County on planning for the Castroville bicycle/ pedestrian undercrossing project, as a sub-element of the Caltrain Extension to Monterey County project and planning for the station in Castroville.

COMMITTEE MINUTES

- 3.6.1 **ACCEPT** minutes from Transportation Agency committees: **Pages 102 - 104**
- Special Executive Committee – Draft June 5, 2008
 - Bicycle & Pedestrian Facilities Advisory Committee – Draft June 4, 2008 (online at www.tamcmonterey.org)
 - Rail Policy Committee – See item 9
 - Social Services Transportation Advisory Council – Draft June 12, 2008 (online at www.tamcmonterey.org)
 - Technical Advisory Committee – Draft June 5, 2008 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS
Online at www.tamcmonterey.org

- C1 May 15, 2008 letter from Noel Thompson, APWA President-Elect, to Debbie Hale, re: Appointment for the Leadership Team for 2008-2009.
- C2 June 5, 2008 letter from Debra L. Hale, Executive Director, to Mr. Courtney Grossman, City of Salinas, re: Comments on the Notice of Preparation of a Draft Environmental Impact Report for the Salinas Ag-Industrial Business Park Project.
- C3 June 12, 2008 letter from Debra L. Hale, Executive Director, to State Senator Ducheny, re: Proposition 42 Suspension: OPPOSE.
- C4 June 13, 2008 letter from Debra L. Hale, Executive Director, to State Senator Oropeza, re: SB 1507 (Oropeza): Highway construction: school boundaries: OPPOSE.