

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, February 25, 2009

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** **(Yellow Paper)**
REVIEW highlights of Consent Agenda – Hale
APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 14 - 52**

4. **BOARD PHOTO** **No Enclosure**

5. **PRESENT** Transportation Agency Employee of the Quarter Award to Dave Delfino. – Hale **Pages 53 - 54**

6. **Overall Work Program FY 2009/10 and Three-Year Budget
(FY 2009/10 – 2011/12) – Bachman/Goel** **Pages 55 -68**

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 2009/10 budget and work program to federal and state funding agencies for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 2009/10 through 2011/12, and the work program for fiscal year 2009/10; and
3. **DIRECT** the Executive Director to bring the final three-year budget and one-year work program back to the Board on May 27, 2009 for approval.
4. **APPROVE** the alternative transportation benefit effective January 1, 2009 as recommended by the Executive Committee.

The Executive Committee reviewed the budget on February 4, 2009 and recommends approval. This initial February Board approval of the draft three-year budget is required in order to meet federal and state review deadlines. Meanwhile, staff will respond to Board comments on the budget and work program and incorporate any changes suggested by federal and state funding agencies as part of their review process in time for final approval by the Board on May 27, 2009. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve.

7. **Local Federal Infrastructure Stimulus Projects** **Pages 69 - 70**
– Muck

APPROVE list of projects to program federal infrastructure stimulus funds. **AUTHORIZE** the Executive Director to redirect funds from projects that don't meet project readiness milestones, based on approved priorities.

At its January 28th meeting, the Transportation Agency for Monterey County Board of Directors authorized a call for projects to be implemented with federal economic stimulus funds. A special Executive Committee meeting was held to review the ranking of proposed projects.

8. **RECEIVE and DISCUSS** Monterey Branch Line Draft Alternatives Analysis. – Hoschouer **Pages 71 - 73**

Parsons Transportation Group has completed the Alternatives Analysis for the Monterey Branch Line. Staff and Parsons will report on the latest information in preparation for selection of a locally preferred alternative at the April 2009 Board meeting.

9. **APPROVE** Resolution 2009-02 apportioning Local Transportation Funds for Fiscal Year 2009-10 in the amount of \$12,320,000. – Cook **Pages 74 - 77**

State statutes require that the Agency estimate and inform the eligible jurisdictions of the Local Transportation Funding that can be programmed in Fiscal Year 2009-10 for public transit and various eligible transportation improvements. These apportionments are not guarantees of actual amounts that agencies would receive. Actual allocations to agencies are determined only after the mandated Unmet Transit Needs process is completed, and may be substantially less than the apportionments shown in the resolution.

10. **APPROVE** proposed methodology for addressing restaurants in the regional fee program. – Zeller **Pages 78 - 79**

To be consistent with other retail developments in the regional fee program, and with recommendations from the Institute of Transportation Engineers, staff recommends that restaurant developments receive adjustments to their trip rates in accordance with the pass-by rate reductions applied to other retail developments.

11. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

12. Reports from other Agencies: **Pages 80 - 85**
- Caltrans – Krumholz/Loe
 - Association of Monterey Bay Area Governments – Rubio
 - Fort Ord Reuse Authority – Hale
 - Monterey Bay Unified Air Pollution Control District – Getchell
 - Monterey Peninsula Airport District – Sabo
 - Monterey-Salinas Transit – Sedoryk
13. Rail Policy Committee Report – Potter **Pages 86 - 88**
- Draft minutes of February 2, 2009 meeting.*
14. Executive Director’s Report. **No Enclosure**
15. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
16. **Adjournment.**

Please send any items for the March 25, 2008 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, March 12, 2009.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, March 12, 2009 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, March 25, 2009 at 9:00 a.m.

**SALINAS COMMUNITY CENTER
940 NORTH MAIN STREET, SALINAS
SALINAS, CALIFORNIA**

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency Joint Powers Agency for Monterey County meeting of January 28, 2009. – Rodriguez
Pages 14 - 26

3.1.2 **ACCEPT** the list of checks written for January 2009 and credit card statements for the month of December 2008. – Delfino **Pages 27 - 28**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences attended by Agency staff. – Bachman
Pages 29 - 31

Agency staff occasionally attend conferences or training at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 **Apex Strategies contract amendment – Hoschouer** **Pages 32 - 35**

1. **APPROVE** contract amendment #8 with Apex Strategies to provide strategic project delivery assistance services for a not-to-exceed amount of \$76,000;
2. **AUTHORIZE** the Executive Director to execute the contract amendment and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
3. **AUTHORIZE** the use of \$76,000 from Regional Surface Transportation Improvement Interest funds for the contract amendment.

In order to best oversee public outreach efforts for the Agency Annual Report and development of transportation projects, staff is proposing to amend the Apex Strategies contract to continue project deliver and public outreach assistance.

3.1.5 **RECEIVE** information on facilitation services for the agency goal-setting program. – Goel **Pages 36 - 37**

The Board of Directors has agreed to hold a study session on agency goals and objectives for the coming years at its March, 2009 meeting. Discussions with Board members have confirmed the need for an outside facilitator for this process. Board consensus on agency goals will assist in reaching those goals and provide direction to staff in terms of agency activities. Staff will use these goals to guide the preparation of future work programs and budgets to assure that resources are targeted to the goals set by the Board members.

3.1.6 **AUTHORIZE** the Executive Committee to negotiate an agreement with Debra L. Hale to continue to perform services of Transportation Agency for Monterey County Executive Director, effective June 10, 2009. – Goel **Page 38**

Executive Director Debra L. Hale's contract is expiring on June 9, 2009. According to the current agreement, her contract may be extended by mutual agreement for subsequent three-year terms.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **APPROVE** appointment of Dominick Askew to the Bicycle and Pedestrian Facilities Advisory Committee representing the City of Marina. – Chen **Pages 39 - 40**

The Board appoints members of the public to the Committee on an as-needed basis to represent bicycle and pedestrian transportation issues and make recommendations to the Board of Directors.

- 3.2.2 **APPROVE** appointment of Marcie Castro to the Social Services Transportation Advisory Council representing the Area Agency on Aging and potential transit users ages 60 and over. – Cook

Page 41

The Board appoints members of the public to the Social Services Transportation Advisory Council to represent special needs transit users, such as the elderly, low-income populations and persons with disabilities, as required by state statutes for the unmet transit needs process.

PLANNING

- 3.3.1 *No items this month*

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 *No items this month*

RAIL PROGRAM

- 3.5.1 **APPROVE** release of Request for Proposals for a consultant to complete state and federal environmental documents for the Monterey Branch Line.
– Hoschouer **Pages 42 - 43**

The Transportation Agency is scheduled to adopt a preferred alternative for the Monterey Branch Line project in April 2009. The next step in the process to secure funding and implement the project is completion of environmental analysis under the California Environmental Quality Act and the National Environmental Policy Act.

- 3.5.2 **RECEIVE** ridership report on the Caltrain Extension to Monterey County project. – Watson **Pages 44 - 47**

In December, Parsons completed the “Caltrain Commuter Rail Extension to Monterey County Ridership Validation Report”, and Agency staff forwarded the document to Dwayne Weeks, Federal Transit Administration (FTA) staff, for review. In January staff and Bob Scales of Parsons met with FTA to review the ridership analysis.

- 3.5.3 **Initial Environmental Survey of Monterey Branch Line** – Hoschouer
Page 48

1. **AUTHORIZE** the Executive Director to execute a contract for an initial environmental survey of the Monterey Branch Line right of way and to make changes to the contract if such changes do not increase the Agency’s net cost, subject to approval by Agency Counsel; and
2. **AUTHORIZE** the use of STIP funds in the amount not to exceed \$10,000 for the contract.

An initial environmental survey is needed to detect any existing endangered or protected species on the Monterey Branch Line right of way.

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1 *No items this month*

3.7.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 49 -52

- Executive Committee – Draft February 4, 2009
- Bicycle & Pedestrian Facilities Advisory Committee
– Draft February 4, 2009 (online at www.tamcmonterey.org)
- Rail Policy Committee – Draft February 2, 2009 – see item 12
- Social Services Transportation Advisory Council – No Meeting
- Technical Advisory Committee – Draft February 5, 2009
(online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C1 January 29, 2009 letters from Debra L. Hale, Executive Director, to Senator Dianne Feinstein and Senator Barbara Boxer, re: Economic Recovery Package: Support for Transit Funding and 180-Day Obligation Timeframe.
- C2 February 3, 2009 letters from James W. Bogart, Grower-Shipper Association of Central California President & General Counsel, George Dondero, Santa Cruz County Regional Transportation Commission Executive Director, and Lisa Rheinheimer, Council of San Benito County Governments Executive Director, to Senator Barbara Boxer, re: SUPPORT: Highway 101 - San Juan Road Interchange Project, Monterey County, California.
- C3 February 3, 2009 letter from Debra L. Hale, Executive Director, to Senator Dianne Feinstein, re: Transportation Appropriations Request: Monterey County, California.
- C4 February 5, 2009 letter from Debra L. Hale, Executive Director, to Senator Dianne Feinstein, re: SUPPORT: Traveler Information System for the Central Coast, California.
- C5 February 9, 2009 letters from Debra L. Hale, Executive Director, to Senator Barbara Boxer, Congressman Sam Farr and Congresswoman Anna Eshoo, re: SUPPORT: Traveler Information System for the Central Coast, California.
- C6 February 9, 2009 letter from Debra L. Hale, Executive Director, to Senator Barbara Boxer, re: Transportation Appropriations Request: Monterey County, California.
- C7 February 5, 2009 letter from Debra L. Hale, Executive Director, to South Monterey County City Manager Rene Mendez, Adela Gonzales, Roger Wong, Michael Powers, Yazdan Emrani, Director, Monterey County Department of Public Works and Carl Sedoryk, General Manager/CEO, Monterey-Salinas Transit, re: Local Transportation Funds for Monterey-Salinas Transit Line 23.
- C8 February 6, 2009 letter from Debra L. Hale, Executive Director, to City Manager Adela Gonzales, City of Soledad and Roger Wong, City of Greenfield, re: State Transit Assistance and Prop. 1b Bond Allocations for Fiscal Year 2008-09.