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Regional Transportation Planning Agency - Local Transportation Commission  
Monterey County Service Authority for Freeways and Expressways  
Monterey County Regional Development Impact Fee Joint Powers Agency  
Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

**Measure X Citizens Oversight Committee**

**Tuesday, August 20, 2024  
\*\*2:00 PM\*\***

**MEETING LOCATION**

Voting members must attend a physical meeting location to count towards quorum

*1441 Schilling Place, Salinas, California  
Cayenne Conference Room*

Wi-Fi Network: MontereyCty-Guest (no password required)

**Members of the public & non-voting members may join meeting online at:**

**<https://us02web.zoom.us/j/819167755?pwd=VE91U1FBK1lwOEQzMGhpdEMvY2tndz095>**

**OR**

**Via teleconference at +1 669 900 6833**

**Meeting ID: 819 167 755**

**Password: 614363**

*Please note: If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted, but the meeting may continue at the discretion of the Chair.*

*Please see all the special meeting instructions at the end of this agenda*

**1. QUORUM CHECK - CALL TO ORDER**

**Call to order and self-introductions. If you are unable to attend, please contact Maria Montiel, Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.**

**2. PUBLIC COMMENTS**

Any member of the public may address the Board on any item not on the agenda but within the jurisdiction of the Board. All public comments are limited to three (3) minutes, unless specified otherwise by the committee chair. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at [maria@tamcmonterey.org](mailto:maria@tamcmonterey.org) by 4:30 pm the Friday before the meeting, and such comments will be distributed to the Board before the meeting.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

### 3. **CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1. **APPROVE** the Draft Minutes of the April 16, 2024, Meeting.

- Maria Montiel

*The Draft April 2024 Measure X Citizens Oversight Committee Minutes.*

4. **RECEIVE** presentation on local Measure X projects from the City of Soledad.

- Theresa Wright, Don Wilcox

*Don Wilcox, Public Works Director from the City of Soledad, will make a presentation on Measure X funded projects in the City of Soledad.*

5. **RECEIVE** a status report on the Toro Park Cut-Through Traffic Pilot Project.

- Doug Bilse

*On July 12, 2024 TAMC implemented a pilot project to reduce cut-through traffic using Toro Park roads to avoid congestion on SR 68. This work was done in conjunction with the County of Monterey Public Works Department and Caltrans. The Toro Park Elementary School year commenced August 5 and remedial measures were implemented to improve traffic flow during the morning drop-off period. Cut-through traffic has been essentially eliminated from the Toro Park neighborhood.*

6. **RECEIVE** update and **PROVIDE FEEDBACK** on proposed revisions to the Measure X annual audit reporting tables.

- Michael Zeller

*The Measure X Citizens Oversight Committee ensures transparency in the use of Measure X funds through audits and annual reports. In response to concerns, staff will propose improvements to the report template, including clearer financial data and*

*compliance details. These updates aim to enhance transparency and public understanding of Measure X fund usage.*

7. ANNOUNCEMENTS and/or COMMENTS

8. ADJOURN

**ANNOUNCEMENTS**

Next Transportation Oversight Committee meeting:

**Tuesday, October 8, 2024, at 2:00 P.M.**

PHYSICAL LOCATION -

**County Building at 1441 Schilling Place, Salinas CA, in the Saffron Conference Room**

A quorum of voting members is required to be present to hold this meeting.

There will be a zoom link for hybrid participation by members of the public.

If you have any items for the next agenda, please submit them to:  
Theresa Wright, Measure X Citizens Oversight Committee Coordinator  
[theresa@tamcmonterey.org](mailto:theresa@tamcmonterey.org)

Important Meeting Information

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County

[www.tamcmonterey.org](http://www.tamcmonterey.org)

55B Plaza Circle, Salinas, CA 93901

TEL: 831-775-0903

EMAIL: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

Agenda Items: The agenda will be prepared by Agency staff and will close at noon five (5) working days before the regular meeting. Any member of the Board may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any support papers must be furnished by that time or be readily available.

**Memorandum**

**To:** Citizens Oversight Committee  
**From:** Maria Montiel, Administrative Assistant  
**Meeting Date:** August 20, 2024  
**Subject:** **Draft XTOC Minutes**

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**RECOMMENDED ACTION:**

**APPROVE** the Draft Minutes of the April 16, 2024, Meeting.

**SUMMARY:**

The Draft April 2024 Measure X Citizens Oversight Committee Minutes.

**FINANCIAL IMPACT:****DISCUSSION:****ATTACHMENTS:**

1. Draft X-TOC Minutes - April 2024

**WEB ATTACHMENTS:**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**

**Measure X Citizens Oversight Committee (X-TOC)**

Meeting held at the Monterey County Government Center at Schilling Place

Cinnamon Conference Room, 1441 Schilling Place, Salinas

**Draft minutes of April 16, 2024**

<b>Voting Members</b>	<b>APR 22</b>	<b>AUG 22</b>	<b>OCT 22</b>	<b>FEB 23</b>	<b>APR 23</b>	<b>AUG 23</b>	<b>OCT 23</b>	<b>FEB 24</b>	<b>APR 24</b>
Kevin Dayton <b>Salinas Valley Taxpayers Association</b> <i>(Rick Giffin)</i>	P -	P -	P -	P -	P -	P -	P -	P -	P -
Maria Vera <b>Transit Users</b> <i>(Andrea Manzo)</i>	E -	E -	E -	E -	E -	A -	A -	A -	A -
Janet Brennan <b>League of Women Voters</b> <i>(Howard Fosler)</i>	P E	P E	P P(A)	E P(A)	P P(A) (VC)	P P(A) (VC)	P P(A) (VC)	A P(A)	A P(A)
Tom Rowley <b>Monterey Peninsula Taxpayers Association</b> <i>(Rick Heuer)</i>	P P(A)	P P(A)	P P(A)	P -	P -	P P(A) (VC)	P -	P(VC) P(A) (VC)	P -
Kalah Bumba <b>Senior or disabled services agency</b> <i>(John McPherson)</i>	E -	E P(A)	E P(A)	E P(A)	E -	A -	A -	A P(A)	A P(A)
Victoria Beach <b>Bicycling Advocate</b> <i>(vacant)</i>	P -	P -	P -	E -	P -	P -	A -	P -	P -
Rod Smalley <b>Labor Organization</b> <i>(vacant)</i>	P -	P -	P -	E -	P -	A -	A -	A -	P -
Christie Cromeenes <b>Central Coast Builders Association</b> <i>(vacant)</i>	E -	A -	A -	E -	E -	A -	P -	P -	P -
Greg Hamer <b>Salinas Valley Chamber of Commerce</b> <i>(vacant)</i>	E -	A -	E -	E -	E -	P -	P -	P -	A -
Monica Lal <b>Monterey Peninsula Chamber of Commerce</b> <i>(vacant)</i>	P P(A)	P P(A)	A P(A)	E P(A)	E P(A) (VC)	A -	A P(A) (VC)	A -	A -

Dale Agron <b>Habitat Preservation</b> <i>(Rachel Saunders, Big Sur Land Trust)</i>	E -	E P(A)	P -	P -	E P(A)	P -	P -	P -	P -
Martine Watkins <b>Hospitality</b> <i>(Gary Cursio)</i>	P -	P -	P -	P -	P -	V -	V -	A -	P -
Norm Groot, Chair <b>Agriculture</b> <i>(Paul Arnaudo)</i>	P P(A)	P P(A)	P P(A)	P -	P P(A) (VC)	A -	P P(A) (VC)	A P(A) (VC)	P P(A)
Brent McFadden <b>Education</b> <i>(Darren Fort)</i>	E -	A -	E -	P P(A)	P P(A)	P P(A)	P -	A P(A)	A P(A)
Paula Getzelman <b>South County</b> <i>(Carol Kenyon)</i>	P -	P E	P P(A)	P P(A)	E P(A) (VC)	P P(A) (VC)	P P(A) (VC)	P -	A P(A)
Chris Barrera <b>Latino Organization</b> <i>(Diana Jimenez)</i>	P V	P V	A -	P V	P -	P P(A)	P -	A -	P -
Rosemarie Barnard <b>North County</b> <i>(Ed Mitchell)</i>	E V	E V	P V	P V	P P(A) (VC)	A P(A)	P P(A)	P P(A)	A P(A)
Robin Lee <b>Pedestrian</b> <i>(Laurie Eavey)</i>	P -	P -	P -	E -	E -	P -	P -	P -	A P(A)
Andromeda Davila <b>Youth/College</b> <i>(vacant)</i>	E -	P -	P -	E -	E -	V -	V -	P -	P -
Sean Hebard, Vice Chair <b>Construction</b> <i>(Keith Severson)</i>	P P(A)	P P(A)	P P(A)	P P(A)	P P(A)	P P(A)	P P(A)	P P(A)	A P(A)
<b>TRANSPORTATION AGENCY STAFF</b>	<b>APR 22</b>	<b>AUG 22</b>	<b>OCT 22</b>	<b>FEB 23</b>	<b>APR 23</b>	<b>AUG 23</b>	<b>OCT 23</b>	<b>FEB 24</b>	<b>APR 24</b>
Todd Muck, Executive Director	P	P	P	P	P	P	P	P	P
Theresa Wright, Community Outreach Coordinator	P	P	P	P	P	P	P	P	P
Mike Zeller, Director of Programming & Project Delivery	P	P	P	P	P(VC)	P	P	P	P
Jeff Kise, Director of Finance & Admin	E	E	E	P	P(VC)	P(VC)	P(VC)	P(VC)	P(VC)
Laurie Williamson, Senior Engineer	P	E	P	E	P	P(VC)	P	A	

Maria Montiel, Administrative Assistant	P	P	P	P	E	P	P	P	P
Doug Bilse, Principal Engineer	P	A	P	A	P	P(VC)	A	P(VC)	A
Alissa Guther, Transp. Planner	A	P	A	A	A	A	A	A	A
Aaron Hernandez, Transp. Planner	A	A	P	P	P	P	P	P	P
Janneke Strause, Transp. Planner	P	A	P	A	P	A	A	E	E
<b>P = present</b> <b>P(A)= present (alternate)</b> <b>(VC)= Zoom Video Conference</b> <b>E = excused absence</b> <b>A = unnoticed absence</b> <b>- = alternate absent</b> <b>V = vacant position</b>									
<b>OTHERS PRESENT</b>									
Monica Lal	P(VC) Peninsula Chamber of Commerce			Leon Gomez			City of Sand City		
Vibeke Norgaard	City of Sand City, staff			Rosemarie Barnard			P(VC) North County Representative		

**1. QUORUM CHECK – CALL TO ORDER**

Norm Groot, Committee Chair, called the meeting to order at 2:03 p.m. A quorum was established, and Maria Montiel took roll call. Following the roll call, members introduced themselves and the organization/interest that they represent.

**2. PUBLIC COMMENTS**

None.

**3. CONSENT AGENDA**

**M/S/C** Cromeenes / McPherson

Abstained: Martin Watkins

**3.1** Approved the draft minutes of the February 20, 2024, meeting.

**END OF CONSENT AGENDA**

**4 MEASURE X SIXTH YEAR AUDIT (FY22/23) RESULTS AND THE MEASURE X ANNUAL REPORT**

The Committee received a presentation on the Measure X Sixth Year Audit (FY22/23) results and the Measure X Annual Report.

Chair Norm Groot reported that the audit subcommittee of the Measure X Citizens Oversight Committee conducted the sixth-year audit of the revenues and expenditure of Measure X funds. He noted that the Measure X Citizens Oversight Committee Audit Subcommittee members are Greg Hamer, Christie Cromeenes, Kevin Dayton Paula Getzelman, Sean Hebard and himself. Mr. Groot noted that the subcommittee conducted the independent audit and prepared the Measure X Annual Report for January 2024 and will present their findings to Measure X Oversight Committee and to the Transportation Agency's Board of Directors, in accordance with their duties as defined in the Policies & Project Descriptions for the Transportation Safety & Investment Plan.

In conclusion, Mr. Groot stated that the Measure X Citizens Oversight Committee provides transparency and assurance to the public, that Measure X revenues are spent in accordance with the Policies & Project Descriptions for the Transportation Safety & Investment Plan. Each year, a compliance report is required from the County and the 12 municipalities that receive funding from Measure X; the Citizens Oversight Committee's audit sub-committee reviews those reports with TAMC staff for specific compliance requirements.

Committee member Kevin Dayton expressed that this is the best sub-committee in the state. He noted that this is a model that every state should be doing.

Theresa Wright, Community Outreach Coordinator reported that the 2024 Measure X Annual Report is included in the TAMC Annual Report that will be mailed out to all Monterey County residents in mid-May.

**5. SALINAS VALLEY SAFE ROUTES TO SCHOOL PLAN AND PARTICIPATORY BUDGETING UPDATE**

The Committee received a presentation on the progress of the Salinas Valley Safe Routes to School Plan and the Participatory Budgeting process.

Aaron Hernandez, Transportation Planner, reported that the Transportation Agency, Monterey County Health Department, Ecology Action and the cities of Gonzales, Soledad, Greenfield and King City have partnered to develop the Salinas Valley Safe Routes to School Plan. He noted that the two-year planning process for the Salinas Valley Safe Routes to School Plan identifies barriers to safe access to 22 public schools in South Monterey County cities and recommends infrastructure and non-infrastructure improvements.

In conclusion, Mr. Hernandez noted that the Participatory Budgeting process is designed to fast-track funding and implementation of safe routes to school projects meaningful to community members.



Each steering committee engages during the Participatory Budgeting process by attending monthly meetings for eight months to identify projects and plan for an election where the community votes on the projects. Steering committee meetings are held primarily in Spanish with interpretation in English and with the option to attend in-person or remotely.

The Committee had the following input and questions on the Salinas Valley Safe Routes to School Plan and the Participatory Budgeting Process:

- How many students are involved in the City of Greenfield
- Consider more outreach for those cities with low voting results
- Consider more high school students voting
- Consider further in person events for better voting

**6. SAND CITY MEASURE X MAINTENANCE OF EFFORT**

**M/S/C** Cromeenes /Rowley / unanimous

The Committee approved a recommendation to the Transportation Agency Board of Directors to amend Ordinance 2016-01 to revise the Measure X Maintenance of Effort requirement for Sand City.

Mike Zeller, Director of Programing & Project Delivery, reported that the purpose of the Measure X Maintenance of Effort (MOE) requirement is to ensure that no funds previously used for transportation are shifted to other uses and then backfilled with Measure X funds. He noted that since fiscal year 2019/20, Sand City has not been able to meet this requirement, and their Measure X disbursements have been withheld. In conclusion Mr. Zeller reported that recently the City provided a letter to Transportation Agency outlining the steps the City has taken to address the Measure X compliance issues, and their challenges with auditing and correcting their past transportation expenditures. He noted that the letter closed with a request from the City to modify the Maintenance of Effort requirement for the City to a more reasonable level of around \$200,000, which the City would be able to meet and comply with going forward. City staff have since provided information for their expenditures for fiscal years 2019-20 through 2022-23.

Cromeenes /Rowley / unanimous

**M/S/C** Committee Member Cromeenes made a motion, seconded by Committee Member Rowley, to direct Transportation Agency staff to re-evaluate the 2019-2023 Sand City information and recommended to release the past funds owed that has been held up.

**7. ANNOUNCEMENTS AND/OR COMMENTS**

Committee member Rod Smalley announced that Glen Schaller has passed away.

New committee member Martine Walkins, Hospitality representative introduced herself to the committee.

**8. ADJOURNMENT**

Chair Groot adjourned the meeting at 3:13 p.m.

**Memorandum**

**To:** Citizens Oversight Committee  
**From:** Theresa Wright, Community Outreach Coordinator, Don Wilcox  
**Meeting Date:** August 20, 2024  
**Subject:** **City of Soledad Measure X Presentation**

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**RECOMMENDED ACTION:**

**RECEIVE** presentation on local Measure X projects from the City of Soledad.

**SUMMARY:**

Don Wilcox, Public Works Director from the City of Soledad, will make a presentation on Measure X funded projects in the City of Soledad.

**FINANCIAL IMPACT:**

Revenues generated from Measure X over the 30-year lifespan of the Measure are estimated to be \$600 million with 60% of these funds allocated to the County and twelve cities for local road maintenance and safety projects. In fiscal year 2022/2023, the City of Soledad Measure received \$859,672 in new Measure X funding.

**DISCUSSION:**

During Fiscal Year 2022/23, the City of Soledad received \$859,672 in new Measure X funding. This new funding combined with \$76,818 in earnings on interest provided the City with a total of \$936,490 in revenues from Measure X funding for the fiscal year. During this period, the City performed a variety of maintenance projects in the form of repairs to distressed and cracked road segments. Additionally, the City has completed a much-needed Pavement Management Program Update to the StreetSaver Software as well as continued to operate their successful Sidewalk Cost-Share Program.

The Cost-Share program assists Soledad property owners in repairing or replacing old and damaged sidewalks. The program offers 50% or up to \$2,000 to resident owners to help incentivize resident owners to address unsafe or damaged sidewalks. The program's goal is to promote a safer and pedestrian-friendly city, and walking as a means of transportation.

In order to provide a safer and friendlier path of travel for business owners and pedestrians along the Front Street corridor, the City of Soledad is looking at construction of the Front Street Maintenance Project this fiscal year. The project involves maintenance activities to rehabilitate Front Street, an existing 2-lane arterial which is a principal corridor within the City of Soledad. Maintenance activities include the repair of concrete curb, gutter, and sidewalk, rehabilitation of existing asphalt pavement, drainage, and utility improvements, improved ADA, and pedestrian accessibility, new and upgraded street lighting, new signing and striping, new trees and landscaping, traffic signal upgrades, and four new Monterey-Salinas Transit bus stops.

Don Wilcox, City of Soledad's Public Works Director, will provide an update to the Committee on these planned and future activities. More information can be found in the City's Measure X annual report, which can be found online and is included as a web attachment to this staff report.

**ATTACHMENTS:**

None

**WEB ATTACHMENTS:**

Soledad - FY22-23 Measure X Annual Report

**Memorandum**

**To:** Citizens Oversight Committee  
**From:** Doug Bilse, Principal Engineer  
**Meeting Date:** August 20, 2024  
**Subject:** **Toro Park Cut-Through Traffic Pilot Project**

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**RECOMMENDED ACTION:**

**RECEIVE** a status report on the Toro Park Cut-Through Traffic Pilot Project.

**SUMMARY:**

On July 12, 2024 TAMC implemented a pilot project to reduce cut-through traffic using Toro Park roads to avoid congestion on SR 68. This work was done in conjunction with the County of Monterey Public Works Department and Caltrans. The Toro Park Elementary School year commenced August 5 and remedial measures were implemented to improve traffic flow during the morning drop-off period. Cut-through traffic has been essentially eliminated from the Toro Park neighborhood.

**FINANCIAL IMPACT:**

The TAMC Board allocated \$150,000 of Measure X funds for the planning and implementation of the Toro Park Cut-Through Traffic Pilot Project.

**DISCUSSION:**

Severe congestion westbound on State Route 68 leads some drivers to exit the highway, use Portola Drive to travel through Toro Park and re-enter the highway using Torero Drive to marginally reduce travel time. This cut-through traffic results in congestion near Toro Park Elementary School leading to increased traffic on residential streets adjacent to Portola Drive. This driving impacts safety and the quality of life for the Toro Park and adjacent Sierra Village communities. The Scenic Route 68 Corridor Improvement Project evaluated traffic flow along State Route 68 and concluded that any intersection improvements at the intersection of Torero Drive would degrade traffic flow along State Route 68. The corridor project was not scoped to address this cut-through traffic.

On February 21, 2024, the Toro Park community invited TAMC staff to a meeting to understand their concerns and request a project be identified to address the cut-through traffic. TAMC agreed to target the cut-through traffic by implementing a pilot project before the start of the school year. A committee was formed representing different areas of Toro Park and Sierra Village. On April 3, 2024 TAMC held a public workshop to officially kick-off the pilot project and introduce the community to the committee members representing their interests.

The committee members met three times to identify a viable option that could eliminate cut-through traffic that was easily enforceable and did not force neighborhood traffic to use the uncontrolled intersection of Highway 68 and Torero Drive. The committee unanimously agreed to propose a partial road closure of Torero Drive at the intersection of Bravo Court/Bravo Place (attachment 1). On May 21, 2024 TAMC hosted a second workshop and the community members that attended that meeting

reached consensus that the proposed pilot project was supported. The group understood that the partial road closure would re-route neighborhood traffic to the Portola interchange and increase the travel time of westbound destinations, especially when Highway 68 was congested. It was agreed that another community workshop would be held in October 2024 to gather information about the pilot project and make a recommendation on a permanent solution.

On July 12, 2024 TAMC implemented the partial road closure of Torero Drive. This work was done in conjunction with the County of Monterey Public Works Department, CHP, Caltrans and the school district. Cut-through traffic has been essentially eliminated from the Toro Park neighborhood. At the request of the school district, TAMC assisted the County implement remedial measures to improve traffic flow during the morning student drop-off period. The Toro Park Elementary School year commenced August 5. The school drop-off conditions have been significantly improved.

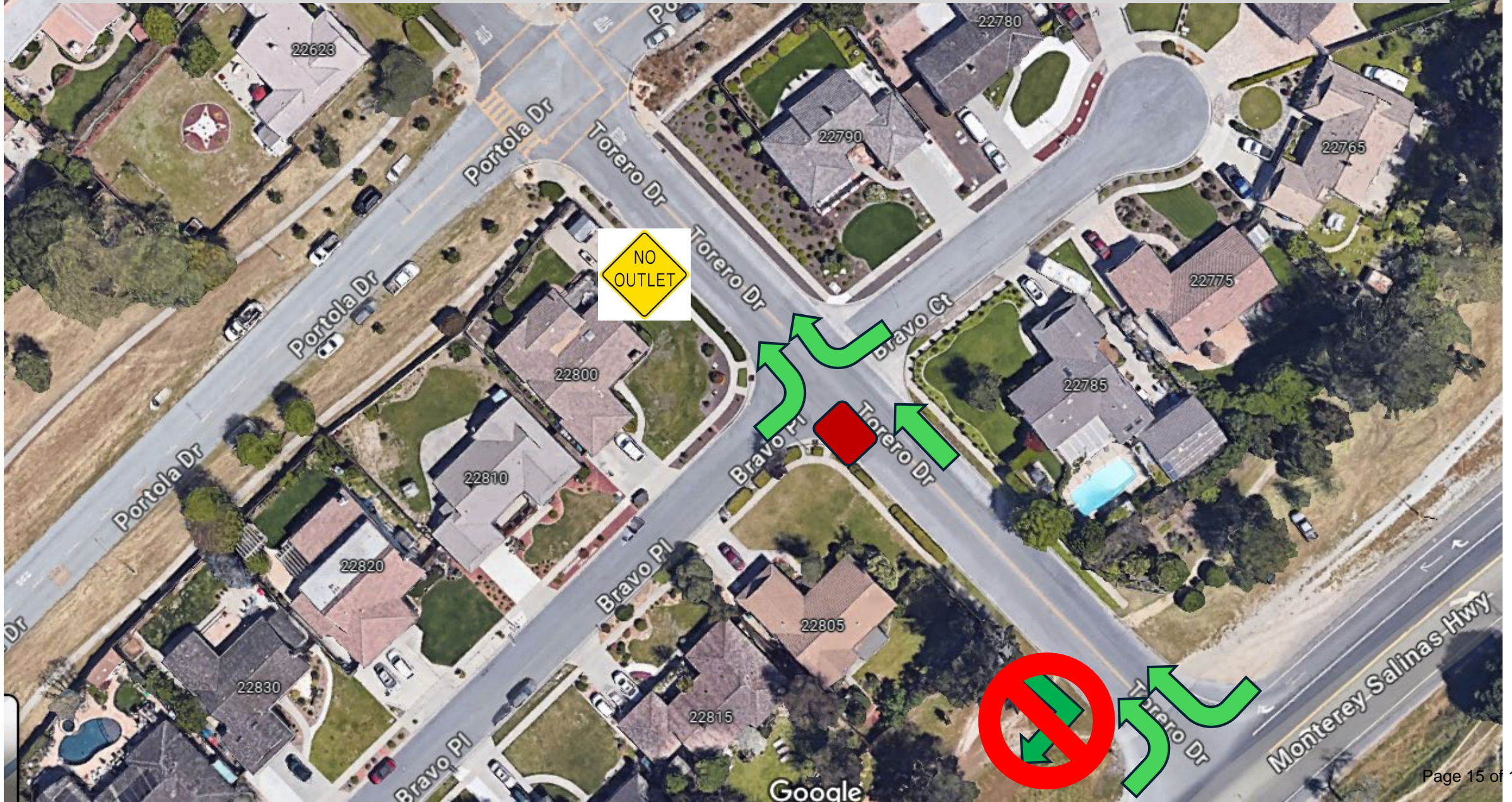
The pilot project has achieved the goal of eliminating cut-through traffic, but congestion remains on Highway 68. Some residents have complained that the pilot project has significantly increased their morning commute times. Staff is working with Caltrans to adjust signal timing plans along the highway to improve traffic flow.

**ATTACHMENTS:**

1. Attachment 1: Pilot Project Conceptual Plan
2. Attachment 2: Partial Road Closure at Torero Drive
3. Attachment 3: Toro Park First Day of School

**WEB ATTACHMENTS:**

# Partial Road Closure at Torero Drive/Bravo Ct.





PORTOLA DR

DO NOT ENTER  
WRONG WAY

STOP





## Memorandum

**To:** Citizens Oversight Committee  
**From:** Michael Zeller, Director of Programming & Project Delivery  
**Meeting Date:** August 20, 2024  
**Subject:** Measure X Annual Report

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### **RECOMMENDED ACTION:**

**RECEIVE** update and **PROVIDE FEEDBACK** on proposed revisions to the Measure X annual audit reporting tables.

### **SUMMARY:**

The Measure X Citizens Oversight Committee ensures transparency in the use of Measure X funds through audits and annual reports. In response to concerns, staff will propose improvements to the report template, including clearer financial data and compliance details. These updates aim to enhance transparency and public understanding of Measure X fund usage.

### **FINANCIAL IMPACT:**

In the past fiscal year, 2022/2023, Measure X generated \$39.6 million in revenues. Of that amount, after payment of administrative expenses, 60% was distributed to the cities and County for local street and road projects, while the remaining 40% was programmed to regional safety and mobility projects.

### **DISCUSSION:**

The Measure X Citizens Oversight Committee is charged with ensuring transparency and accountability in the expenditure of Measure X sales tax funds. This responsibility includes conducting independent audits, reviewing project delivery schedules, making recommendations on the Transportation Safety & Investment Plan, and preparing comprehensive annual reports for the public and the Transportation Agency Board of Directors.

After the release of the most recent annual report for fiscal year 2022/23, committee and Transportation Agency Board members provided feedback regarding the presentation and content of the Measure X annual audit report. This feedback included requests to:

- Provide more comprehensive financial information, including detailed figures for revenues, expenses, or allocations.
- Clarify language used in the report, such as "Late compliance," to be more clear about the compliance status of jurisdictions.
- Include information on the 40% of funds allocated for regional projects, along with the 60% of Measure X funds for local jurisdictions.

The Measure X annual audit report is a summary compilation of the information provided by the

jurisdictions to verify their compliance. Each jurisdiction's Measure X Annual Compliance Report must include the following elements to ensure adherence to the policies of Measure X:

1. Narrative Report: Summary chart detailing total Measure X funds received and expended by the jurisdiction, matching the amounts in the Independent Audit of Financial Statements, including before and after photos of projects.
2. Independent Audit of Financial Statements: Evidence that expenditures align with Measure X Ordinance and Funding Agreements, and that the Maintenance of Effort requirement was met.
3. Five-Year Capital Improvement Program (CIP): A Capital Improvement Program covering the next five years, specifically referencing projects anticipated to be funded by Measure X.
4. Pavement Management Program: Information on the conditions of local streets, ensuring timely repairs and public awareness, as well as estimated budget needs for current and next three years of rehabilitation or replacement.

These detailed reports are provided to the committee members and posted for the public to review on the TAMC website at: [www.tamcmonterey.org/city-and-county-annual-reports-on-measure-x-spending](http://www.tamcmonterey.org/city-and-county-annual-reports-on-measure-x-spending).

To address the feedback received from the committee and TAMC Board, staff will propose the following changes to the annual report template:

1. Inclusion of Detailed Financial Data: Comprehensive tables showing total Measure X revenues, expenditures, and allocations for each jurisdiction.
2. Clarification of Compliance Status: Revised language for clarity, indicating full compliance or ongoing issues.
3. Expansion of Reporting: Inclusion of information on the 40% of funds allocated to regional projects, ensuring comprehensive oversight.

The Citizens Oversight Committee plays a crucial role in maintaining public trust in the administration of Measure X funds. Enhancing the annual report template and reaffirming the committee's responsibilities will improve transparency, accountability, and the overall effectiveness of the Measure X program. Staff will present the proposed changes to the report template at the next committee meeting, where members can provide feedback and suggest additional improvements.

**ATTACHMENTS:**

None

**WEB ATTACHMENTS:**